

July 6, 2019

MEMORANDUM FOR DOE/NNSA EMERGENCY MANAGEMENT SPECIALISTS

FROM: JOSE RAFAEL BERRIOS
DIRECTOR, OFFICE OF EMERGENCY MANAGEMENT PLANS, POLICY &
IMPLEMENTATION (NA-41)

SUBJECT: INFORMAL REVISION OF DOE O 151.1X, EMERGENCY MANAGEMENT
GUIDE (EMG)

Upon Revision of DOE order 151.1D, *Comprehensive Emergency Management System* [August 2016], NA-41, in collaboration with emergency management professionals and Subject Matter Experts (SME) from throughout the Complex, have worked in revising and updating the current Emergency Management Guides (5x). This Revision updates information, methods and practices that have been improved, modified, or have become obsolete since the EMGs original publication in July 2007. Furthermore, based on comments and guidance, this office has exerted significant efforts in consolidating and eliminating redundancies identified in ALL five existing Emergency Management Guides into ONE single document. As a brief synopsis, the overall purpose and scope of the Emergency Management Guide remains the same:

The Emergency Management Guide (EMG) provides acceptable approaches to emergency planning, preparedness, readiness assurance, and response activities at DOE/NNSA SFAs, including DOE transportation activities, Field Elements, and Headquarters offices. The EMG provides preferred, non- mandatory, supplemental information about acceptable methods for implementing requirements of the DOE Comprehensive Emergency Management System. The EMG “does not impose requirements, but may quote requirements as long as the sources are adequately cited.” (DOE O 251.1D) Thus, the DOE/NNSA guide is not a requirements document and may not be construed as requirements in any audit or assessment of compliance with the associated Order. However, although NOT mandatory, the guide provides needed clarification regarding the intent of DOE O 151.1D requirements.

Guidance contained in the EMG is generic in nature because detailed guidance on every conceivable type of emergency for every type of SFA cannot be provided. Other equivalent approaches for meeting the Order requirements may be acceptable to accommodate the wide range and diversity of DOE operations and activities, facility types and missions, hazards, and site characteristics. Features such as local and state political structures, geography, and local demography may also contribute to unique SFA-specific solutions for developing and maintaining an acceptable emergency management program that complies with the Order requirements.

The Revised 2019 EMG [DRAFT], has gone thru a number of iterations of reviews and adjudication of comments for the past few months. Furthermore, we have incorporated the majority of Frequently Asked Questions (FAQs) into the EMG that have been answered since publication of DOE O 151.1D, *Comprehensive Emergency Management System*. At this time, we are requesting the Emergency Management Professionals to provide review comment and feedback on the attached document. I MUST RE-EMPHASIZE, this is an INFORMAL review by the emergency management community. Based on your provided comments,

recommendations and issues, NA-41 will adjudicate submitted information prior to FORMAL submission of DOE G 151.1X through the **REVCOM PROCESS [AUG2019]**. We would like to have your comments and input provided NLT **29 JULY 2019**.

I request you provide comments utilizing the automated (On-Line EDMS) Comment Resolution Matrix (CRM), this will expedite and enhance our ability to properly manage, resolve and adjudicate comments in the document. I respectfully request your support and input in providing comments through the EDMS portal. <https://sp.eota.energy.gov/sites/EDMS/EMG/Pages/ConsolidatedGuide.aspx>

Comments regarding spelling, formatting, and alignment **ARE NOT NECESSARY**. The document is undergoing Technical Writing Review and will be packaged appropriately IAW DOE O 251.1D.

Thank you,

Respectfully,

Jose Rafael Berrios